

3/1/97
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Bulletin No. 97-7

P-2510

P-2510 New Applications (Continued)

F. Prorating the First Month's Benefits

Policy Basis: 273.10(a)(1)(ii), 273.10(a)(2)(iii), PP&D
facing 273.10(a)(1)(iv) dated 12/29/94

See P-2590 D for allotment tables, P-2590 E for proration
tables.

Prorate all initial allotments from the date of application
to the end of the month. If a household reapplies for
benefits within 30 days following a closure, the month of
application is considered an initial month, and benefits are
prorated.

Example: A household's food stamp benefits close effective
June 1 due to non-cooperation; the household
reapplies for benefits on June 13. The allotment
for June is prorated from June 13.

ACCESS calculates the monthly benefits and determines
whether or not the first month's benefits should be
prorated.

If you need to do a manual calculation:

- determine gross income,
- apply the gross income test if applicable,
- determine net income using the DSW 203C (Food Stamp
Eligibility Worksheet),
- apply the net income test,
- determine the allotment for an entire month, and
- prorate benefits.

Benefits of Fewer Than \$10 in the Initial Month

If the prorated benefit for the initial month results
in an allotment of fewer than \$10, no benefits will be
issued. This applies to households of all sizes and
households eligible for expedited service.

If a household is eligible for fewer than \$10 in food
stamp benefits in the initial month, the first month of

certification would be the month of application. The ACCESS-generated grant notice will explain why the household is not receiving benefits in the initial month.

If the household remains eligible, ACCESS will automatically issue benefits for the month after the month of application.